REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by ActionAid Nigeria. The accuracy, reliability, and completeness of the contents of furnished information is the responsibility of ActionAid Nigeria. You are therefore requested to direct all queries regarding this EOI to ActionAid using the e-mail address provided below.

Title of the EOI:
Supply and Delivery of a TOYOTA HILUX 2014 MODEL to ActionAid Office Abuja, Nigeria

Date of this EOI: 8 December 2022 **Closing Date for Receipt of EOI:** 12 December 2022

Beneficiary Country/Territory: Nigeria

Commodity/Service category: Vehicle Fleet

Address EOI response by e-mail to the Attention of: Procurement Committee

E-mail Address: Procurement.Nigeria@actionaid.org

BACKGROUND

ActionAid Nigeria invites expressions of interest (EOI) from qualified companies for the supply, delivery of a Toyota Hilux 2014 Model to ActionAid Office Abuja, Nigeria

ActionAid (AA) Nigeria (AAN) is an affiliate of ActionAid International, which is a global alliance of organisations aimed at achieving a world without poverty and injustice in which every person enjoys the right to a life with dignity. As one of the largest and most visible development organisations, we work in 47 countries in Africa, Asia, Europe and the Americas and our expertise lies in community-led approaches to development, working through partnerships with poor people and their organisations.
ActionAid Nigeria is registered as a company limited by guarantee with the Corporate Affairs Commission under the Companies and Allied Matters Act, 1990.

DESCRIPTION OF REQUIREMENTS

1.0 ActionAid Nigeria invites expressions of interest (EOI) from qualified companies for the supply, delivery of a Toyota Hilux 2014 Model to ActionAid Office Abuja, Nigeria

2.0 The vendor should quote fixed prices for the Toyota Hilux 2014 Model. The Vendor should supply the Toyota Hilux 2014 Model within 1 week from the date of issuance of purchase order ActionAid delivery location in Abuja, Nigeria, including guarantee part availability for Five (5) years.

3.0 ActionAid Nigeria will shortly issue a Request for Quotation (RFQ) to those companies who would express their interest and provide initial relevant information demonstrating their ability to fulfil ActionAid Nigeria requirements. In addition, the interested companies will be requested to complete ActionAid Nigeria Vendor Registration Form (new vendors only).

4.0 The EOI should specify relevant information about the company including the company's profile, capacity/capability and experience, an indication of similar Contracts undertaken within the last twelve (12) months (if any) and copies of the registration certificate and license(s) of the company

5.0 Please note on the following:

•This EOI is an invitation to submit a bid/Tender

• ActionAid Nigeria reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and mere expressing an interest would not automatically warrant for Instruction to Bidders document.

• ActionAid Nigeria reserves the right to reject EOIs received after the above deadline.

6.0 Mandatory Criteria:

-The proposer shall submit appropriate Business Licenses/ Registrations.

-The Toyota Hilux 2014 Model Vehicle should meet all the technical specifications.

-The Proposed Toyota Hilux 2014 Model should be delivered to the point of collection within 1 week of receiving the order.