

**Position: Protection Officer**

**Responsible to: Project Coordinator**

**Location: Bade/Damaturu, Yobe State**

**Line Management: Community Engagement Assistants**

**Grade: 6**

**Job Purpose**

S/he will be responsible for developing and implementing protection strategies and interventions, identifying and addressing protection needs, and coordinating with various communities and other stakeholders under the M&A project.

**Specific Responsibilities**

* Under the supervision of the project coordinator, the project officer will identify and evaluate protection risks and needs of affected populations through surveys, interviews, and field visits to inform programmatic responses.
* Design and implement protection strategies and action plans to address identified risks.
* Offer support and provide information on available services, assisting with access to safe spaces for vulnerable groups.
* Monitor the effectiveness of protection interventions, document and analyse protection incidents.
* Prepare comprehensive reports for internal and external stakeholders to ensure accountability and inform future actions.
* The protection officer will create and implement protection plans and follow policies to address identified needs and vulnerabilities.
* Lead on case management activities and supervise in designated field sites, with support from case workers.
* Track and assess the effectiveness of protection programs and adjust based on evaluations and feedback.
* Prepare activity plans with line staff as necessary and ensure smooth implementation of these plans.
* Any other duty or responsibility assigned by line manager

**Key Working Relationships**

**Internal Relationships:** Entire AAN staff

**External Relationships:** Communities and other stakeholders

**Persons Specifications**

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| **Attributes/Skills** | **Essential** | **Desirable** |
| **Education/**  **Qualifications** | * First degree in social work, psychology or related field. | * Membership of relevant professional bodies and agencies with certifications. |
| **Experience** | * At least three (3) years post NYSC experience in protection programming, case management, or a related field preferably in a humanitarian or development context. * Strong knowledge of protection principles, policies, and practices. * Experience in providing psychosocial support and case management services. * Proficiency in data collection and analysis tools. * Excellent communication, interpersonal skills. | * Related experience on WFP funded project   . |
| **Skill Abilities** | * Understanding of protection laws and human rights standards. * Excellent knowledge on protection principles * Excellent report-writing skills * Strong organizational and writing skills. * Proven strong and charismatic management and leadership skills and experience. * Excellent strategic planning skills * Demonstrable IT skills * Appreciation for confidentiality * Excellent planning and prioritization skills. * Strong analytical/problem solving skills. |  |
| **Personal Qualities** | * Ability to work under pressure in a multicultural and complex environment. * Ability to produce reports and high-level conflict analysis. * A strong commitment to poverty reduction, accountability and good governance works. * A team player. * A strong commitment to human rights and socio- economic justice and proven track record in exercising human rights. * Appreciation of the need for innovative ways of learning and knowledge development. * Excellent interpersonal skills. * Flexibility to travel. * Willing to work additional hours at crucial times. * Self-motivated person able to work without close supervision. * Effectively promote AAN’s mission, values and objectives * Able to work effectively in a diverse team environment. * Able to work accurately, with attention to details |  |

**Signed by:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Protection Officer**

**Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Coordinator**